

SHARPSVILLE AREA SCHOOL DISTRICT
Regular Meeting
February 21, 2012

The regular meeting of the Sharpsville Area School Board was held in the Board Room at the Seventh Street Building on February 21, 2012 at 7:10 p.m. with President Bill Henwood presiding. The following members were present: David DeForest, Gary Grandy, Bill Henwood, Tom Lapikas, John Napotnik, Patrick O'Connor, Janice Raykie, and Deanna Thomas. Daniel Houck was absent.

Also present were Superintendent Mark Ferrara and Senior Business Manager/Board Secretary Jaime Roberts. Solicitor Robert Tesone arrived at 8:30 p.m.

ADOPTION OF THE AGENDA

There was a motion by Mr. DeForest, seconded by Mr. Grandy, to approve the meeting agenda.

Motion carried.

APPROVAL OF MINUTES

There was a motion by Mr. Grandy, seconded by Mr. Napotnik, to approve the minutes from the previous meeting.

Motion carried.

OPPORTUNITY FOR CITIZEN PRESENTATION

Rosemary Ferguson addressed the board regarding the girls' softball field.

SECRETARY'S REPORT

Board Secretary Jaime Roberts recommended the following action:

HOUCK RESIGNATION

There was a motion by Mr. DeForest, seconded by Mr. O'Connor, to accept the resignation of Daniel Houck effective immediately.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

TREASURER'S REPORT

Treasurer John Napotnik recommended the following action:

SCHOOL ACCOUNTS

There was a motion by Mr. Napotnik, seconded by Mr. Lapikas, to approve the following business:

APPROVAL OF ACCOUNTS

1. Approval of the Monthly Financial Activity of the Payroll, General Fund, and Capital Reserve Accounts for January

a. Month End Balances	January
1) Payroll Fund	\$ 9,278.79
2) General Fund	\$3,464,029.06
3) Capital Reserve Fund	\$ 525,785.76

2. Recommendation to approve bills for payment

a. General Fund

1) Affirmed for January	\$ 902,577.72
2) Approved for February	\$ 220,753.97

b. Capital Reserve Fund

1) Affirmed for January	\$ 4,000.00
2) Approved for February	\$ 11,315.54

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

FINANCE REPORT

Chairman David DeForest recommended the following action:

ACTIVITY ACCOUNTS

There was a motion by Mr. DeForest, seconded by Mrs. Raykie, to approve the monthly Middle School and High School Activity Accounts for January.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

SCHINDLER ELEVATOR CORPORATION AGREEMENT

There was a motion by Mr. DeForest, seconded by Mr. O'Connor, to approve a preventative maintenance agreement with Schindler Elevator Corporation for the 2012 calendar year at a cost of 3,156.60 (4.66% Increase).

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried

CONSULTANT APPROVAL

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to extend the number of ½ days for consultant Donna Rae up to an additional 30 one half (1/2) days at a maximum of \$5,550.00.

Approved: DeForest, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: Grandy

Motion Carried.

EHRlich VEGETATION MANAGEMENT

There was a motion by Mr. DeForest, seconded by Mrs. Raykie, to approve the vegetation management services proposal and agreement with Ehrlich at a cost of \$1,200.00.

Approved: DeForest, Grandy, Henwood, Lapikas, O'Connor, Raykie, and Thomas

Opposed: Napotnik

Motion Carried

POLICY REPORT

Mrs. Raykie recommended the following action:

POLICY REVISIONS

There was a motion by Mrs. Raykie, seconded by Mr. DeForest, to approve the first reading of the following revised Policies:

- a. Policy No. 005 – Organization
- b. Policy No. 006 – Meetings
- c. Policy No. 007 – Policy Manual Access
- d. Policy No. 103 – Nondiscrimination in School and Classroom Practices
- e. Policy No. 103.1 – Nondiscrimination – Qualified Students with Disabilities
- f. Policy No. 104 – Nondiscrimination in Employment and Contract Practices
- g. Policy No. 247 – Hazing
- h. Policy No. 248 – Unlawful Harassment
- i. Policy No. 324 – Personnel Files
- j. Policy No. 348 – Unlawful Harassment
- k. Policy No. 825 – State Mandate Waivers

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O’Connor, Raykie, and Thomas

Opposed: None

Motion Carried

CURRICULUM REPORT

Chairman John Napotnik recommended the following action:

CURRICULUM, ENROLLMENT AND STAFFING STUDY

There was a motion by Mr. Napotnik, seconded by Mr. Lapikas, to authorize and direct the Superintendent and his designees to do the following:

- a) Study student enrollment trends for past years as well as the projected enrollment for the upcoming school year;
- b) Study past and current curriculum and course offerings of the School District, as well as those for the upcoming school year;

- c) Study the overall staffing needs of the School District for the upcoming school year; and
- d) Make recommendations to the Board of School Directors concerning staffing, curriculum and program needs for the upcoming school year

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried

PERSONNEL REPORT

Chairman Gary Grandy recommended the following action:

INSTRUCTIONAL AND SUPPORT STAFF SUBSTITUTE LIST

There was a motion by Mr. Grandy, seconded by Mr. O'Connor, to approve the following additions and deletions to the Instructional and Support Staff Substitute Lists as presented for the 2011-2012 school year:

INSTRUCTIONAL SUB LIST ADDITIONS

- 1. Lisa Chavara *Bachelors Degree
- 2. Ronnie Cantrell *Bachelors Degree
- 3. Tara Steines *Bachelors Degree

INSTRUCTIONAL SUB LIST DELETIONS

- 1. Marguerite Jara Elementary

SUPPORT STAFF ADDITIONS

- 1. Ronnie Cantrell Cleaning, Custodial
- 2. James Kistler Custodial
- 3. Joel Peters Custodial

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

VOLUNTEER LIST

There was a motion by Mr. Grandy, seconded by Mr. Napotnik, to approve the following additions and deletions to the Volunteer List for the 2011-2012 school year:

1. Barbara Rueberger
2. Jennifer Kos
3. Angel Campman
4. Valerie Amrhein
5. Kelly Doyle
6. Jessica Ramsey
7. Stacy Gorichky

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

RESCINDED INTENT TO RETIRE – NO BOARD ACTION NECESSARY

Mr. Grandy announced that Janet Petricini has rescinded her intent to retire.

LEAVE OF ABSENCE

There was a motion by Mr. Grandy, seconded by Mrs. Raykie, to approve the following unpaid leave of absence:

- a. Sandy Melius January 13, 2012, February 7, 2012

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

CLEANING PERSON TRANSFER - PUHALA

There was a motion by Mr. Grandy, seconded by Mr. Napotnik, to transfer Ellen Puhala from a 7.5 hour per day School Year/ 6.5 Hour per day Summer Cleaning Person to a 7.5 Hour per day Year Round Cleaning Person with wages and benefits as per the AFSCME agreement.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

CLEANING PERSON TRANSFER - GROSCOST

There was a motion by Mr. Grandy, seconded by Mr. Napotnik, to transfer Christine Groscost from a 4.25 hour per day Assistant Cook to a 7.5 hour per day School Year/ 6.5 Hour per day Summer Cleaning Person with wages and benefits as per the AFSCME agreement.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

CLEANING PERSON EMPLOYMENT - ZIPAY

There was a motion by Mr. Grandy, seconded by Mr. DeForest, to hire Gordon Zipay as a 7.5 hour per day School Year/ 6.5 Hour per day Summer Cleaning Person with wages and benefits as per the AFSCME agreement.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

HEAD CUSTODIAN

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to hire Matthew Ellison as an 8 Hour Per Day Head Custodian with wages and benefits as per the AFSCME contract.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, and O'Connor

Opposed: Raykie and Thomas

Motion Carried.

BUILDINGS AND GROUNDS REPORT

Chairman Tom Lapikas recommended the following action:

SOFTBALL FIELD RENTAL

There was a motion by Mr. Lapikas, seconded by Dr. Thomas, to pay \$500 to South Pymatuning Township for the use of the Kirila Softball field for the 2012 season and post season if necessary.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

APPROVAL TO SOLICIT BIDS FOR SOFTBALL INFIELD

There was a motion by Mr. O'Connor, seconded by Dr. Thomas, to authorize the administration to solicit bids for the installation of a new infield for the girls' softball field with Board approval in March.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, and Thomas

Opposed: Raykie

Motion Carried.

EQUIPMENT PURCHASE

There was a motion by Mr. Lapikas, seconded by Mr. DeForest, to authorize the purchase of a used Kubota Tractor Model B2410 from M & R Power Equipment in the amount of \$9,500.00 from Capital Reserve Funds.

Mr. O'Connor stepped out of the meeting at 8:45 p.m.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, Raykie, and Thomas

Opposed: None

Motion Carried.

NEGOTIATIONS REPORT

Chairman Bill Henwood announced that the Board will meet in Executive Session for personnel reasons immediately after the meeting.

TECHNOLOGY REPORT

Chairperson Deanna Thomas recommended the following action:

WEB HOSTING

There was a motion by Mrs. Thomas, seconded by Mr. DeForest, to approve the web hosting service from Eschoolview for the creation of a redesigned school website with a one-time design and set up fee of \$3,238.00 and monthly support of \$260.00 through June 30, 2012 (which includes hosting us on their servers).

Mr. O'Connor returned to the meeting at 8:50 p.m.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

CAFETERIA REPORT

Chairman Janice Raykie recommended the following action:

FINANCE REPORT

There was a motion by Mrs. Raykie, seconded by Mr. Lapikas, to approve the activity of the Cafeteria Fund for the month of January.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

Mrs. Raykie noted the following lunch participation for January: 68% at the High School, 76% at the Middle School, and 64% at the Elementary School.

ATHLETIC REPORT

Chairman Pat O'Connor recommended the following action:

**RESCINDED MOTION – MERCER COUNTY GIRLS' VOLLEYBALL CLUB
USAGE FEE**

There was a motion by Mr. Lapikas, seconded by Mr. O'Connor, to rescind the motion dated November 21, 2012, to charge the Mercer County Girls' Volleyball Club \$100 per date for the Mercer County Volleyball Club to use the High School gym on February 8, 15, 29, 2012; March 7, 14, 21, 28, 2012; and April 4, 11, 18, 25, 2012.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

**USE OF FACILITIES REQUEST – MERCER COUNTY GIRLS' VOLLEYBALL
CLUB**

There was a motion by Mr. Lapikas, seconded by Mr. Grandy, to approve the Mercer County Girls' Volleyball Club to use the High School gym for volleyball practice on February 8, 15, 29, 2012; March 7, 14, 21, 28, 2012; and April 4, 11, 18, 25, 2012 with a waiver of fee.

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

MERCER COUNTY CAREER CENTER REPORT

Chairman David DeForest informed the Board that the Career Center is in the process of negotiating with its professional staff. Mr. DeForest added that he continues to invite the Board to hold a work session at the Career Center for the board to see the renovations. He also noted that the Career Center budget will be presented to the board next month for their approval.

SUPERINTENDENT'S REPORT

Superintendent Mr. Ferrara recommended the following action:

FIELD TRIPS APPROVALS

There was a motion by Mr. Napotnik, seconded by Mr. DeForest, to approve the following field trips and conferences:

- a. Board approval is requested for 1 High School District Jazz Student to travel to Slippery Rock University on February 3-4, 2012 with estimated expenses to include fees \$100.00 and sub cost \$100.00 for an estimated total of \$175.00
- b. Board approval is requested for 1 High School Region Band Student to travel to Norwin HS on February 22-24, 2012 with estimated expenses to include fees \$105.00, mileage \$27.00 and sub costs \$150.00 for an estimated total of \$282.00
- c. Board approval is requested for 2 High School Choir Students to travel to Mercer High School on March 7-9, 2012 with estimated expenses to include fees \$180.00 and sub costs \$150.00 for an estimated total of \$330.00
- d. Board approval is requested for 9 High School Spanish IV Students to travel to Pittsburgh on April 11, 2012 with the only estimated expense to include sub cost of \$75.00 (tickets are paid for by students)
- e. Board approval is requested for approximately 87 Kindergarten Students to travel to the Pittsburgh Children's Museum on April 13, 2012 with no cost to the District (Paid for by the Sharpsville PTO)
- f. Board approval is requested for approximately 97 4th Grade Students to travel to the Cleveland Zoo on April 20, 2012 with no cost to the District (Paid for by the Sharpsville PTO)
- g. Board approval is requested for approximately 93 3rd Grade Students to travel to the Carnegie Science Center on April 27, 2012 with no cost to the District (Paid for by the Sharpsville PTO)
- h. Board approval is requested for approximately 106 5th Grade Students to travel to Heinz Field, Gateway Clipper and Duquesne Incline on May 3, 2012 with no cost to the District (Paid for by the Sharpsville PTO)

- i. Board approval is requested for approximately 80 1st Grade Students to travel to Westminster College on May 9, 2012 with no cost to the District (Paid for by the Sharpsville PTO)
- j. Board approval is requested for approximately 112 2nd Grade Students to travel to the Erie Zoo on May 17, 2012 with no cost to the District (Paid for by the Sharpsville PTO)
- k. Board approval is requested for approximately 30 High School Spanish Club Students to travel to Pittsburgh on May 17, 2012 with no cost to the District (Paid for by the Students and Club)
- l. Board approval is requested for transportation costs of \$152.52 from December 12, 2011 for Teens That Care to travel to the Salvation Army

Approved: DeForest, Grandy, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

2012-2013 CALENDAR APPROVAL

There was a motion by Mr. O'Connor, seconded by Mrs. Raykie, to approve the 2012-2013 school calendar Draft 2, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Henwood, Napotnik, O'Connor, Raykie, and Thomas

Opposed: Lapikas

Motion Carried.

EXECUTIVE SESSION

Mr. Henwood announced that the Board will meet in executive session for personnel reasons immediately upon adjournment.

ADJOURNMENT

The meeting adjourned at 9:32 p.m.

Jaime L. Roberts

Jaime L. Roberts, Board Secretary